



The Education Research and Development Group (ERDG) is an NZAO standing committee with a designated role in the evaluation of educational and research funding in the field of orthodontics in New Zealand accessing funds accumulated by NZAO, ERDG and the FORENZAO. Applicants should be aware that only applications of exceptional quality are likely to be eligible for funding through the ERDG and it is strongly advised that applicants also lodge funding applications with all other funding bodies supporting dental research.

In application for education and research funding through the ERDG, applicants should consider the following:

- 1) There will be an expectation that the proposed investigation will make a significant contribution to the field of Orthodontics in New Zealand
- 2) Applications can be placed at anytime during the year and will be evaluated at regular intervals throughout the calendar year.
- 3) The total funding pool available to applicants will vary from year-to-year and it is not possible to advise applicants of available funds prior to their application.
- 4) It is a requirement of the funding that the recipient undertakes to acknowledge the NZAO, ERDG and FORENZAO in any article subsequently written about the research and further, to write a short report on the findings of their research for the "NZAO Newsletter" upon completion.
- 5) All applicants are required to submit 6 copies of their application for consideration by the ERDG panel.
- 6) All decisions by the ERDG panel are final and no appeal process is available
- 7) Grants made to organizations or persons who are registered for GST will exclude the GST component of the research cost, on the basis that such organizations/persons are able to claim back from the IRD any GST paid.

Please Tick The Box If You Are GST Registered

- 8) Recipients of research grants will be required to produce an annual progress report detailing the status of their research.

Please complete all sections outlined below. There are no prescribed forms for sections 2, 3, 4 and 5 which should be submitted on A4 size paper, single-sided, using font size 12 or larger.

1. APPLICANT DETAILS

Name _____

Position _____

DOB _____

Degree/Diplomas/University/Year conferred/Field

Honours/Prizes

Academic and/or Research Experience

Total Number of Publications _____

Most Important Recent Publications (Max 5)

1. _____

2. _____

3. _____

4. _____

5. _____

Working Time to be Devoted to Project (Approx. Percentage) _____

2. PROPOSED INVESTIGATION

Aims of investigation; background; research design, including specific objectives; research hypotheses; experimental approach; methodological detail and statistical analysis.

Relevant previous research by applicant, results obtained by others with key references.

Alternatively, a full copy of the research protocol approved by the supervisor may be provided.

3. RELEVANCE OF PROPOSED INVESTIGATION

Discuss how you're proposed investigation will make a significant contribution to the existing body of scientific literature with particular relevance to the field of orthodontics in New Zealand.

4. SUPPORTING INFORMATION

Describe the facilities available to you to conduct this research. List and explain the role of each research worker.

List financial support already obtained for this research or other applications in progress.

If ethical agreement is not required please state why.

5. DETAILS OF GRANT REQUESTED

Equipment:

Quotations from suppliers are essential and must be appended. Application for equipment should include a statement of the expected rate of use by the applicant or other research workers.

Working expenses:

List each item of expenditure under the following headings: Materials and consumables, Computer charges, Technical services, Publication costs (specify), Other costs (specify).

Note – give relevant totals.

6. REFEREES

Details of two referees from whom an opinion may be obtained.

1. Name: _____

Address: _____

Phone Number: _____

Email: _____

2. Name: _____

Address: _____

Phone Number: _____

Email: _____

6. ETHICAL AND PRIVACY AGREEMENTS

Title of the Project:

The undersigned signify that in any research project involving experimentation with animal or human subjects a properly constituted university or hospital ethical committee has examined and agreed to the ethics of the proposal outlined in this application. Please enclose a copy of the letter from the ethical committee agreeing to this proposal.

Signed _____
(Applicant)

(Date)

Signed _____
(Head of School,
Faculty or Hospital)

(Date)

7. HEALTH INFORMATION PRIVACY

The Privacy Act 1993 imposes certain obligations on researchers. For example, if individuals can be identified in a report, permission must be obtained from each person; records concerning human subjects must be kept safe and secure; records collected for one purpose may not be used for another; and all personal research information must be destroyed when a project is complete.

The undersigned signify that all relevant requirements of the Health Information Privacy Code 1994 will be complied with in this research.

Signed _____
(Applicant) **(Date)**

8. ADMINISTRATIVE AGREEMENT

- 1. It is understood and agreed by the undersigned that any grant received as a result of this application is subject to conditions regarding grants made from time to time by the ERDG and that the grant funds will not be expended for any other purpose than that described in this application without the prior consent of the ERDG.**
- 2. The host institution agrees and undertakes to bear all risks and claims connected with any operation covered by this application and to indemnify and hold harmless the ERDG against any and all liability suits, actions, demands, damages, costs or fees on account of death, injuries to persons or property, or any other losses resulting from or connected with any act or omission performed in the course of the research.**
- 3. The host institution agrees and undertakes to support for the duration of any grant the work described in this application by making available accommodation, basic facilities for research and the services necessary for its fulfillment.**

We the undersigned have read the administrative agreement above and undertake to abide by the conditions of this agreement in respect of any grant made by the ERDG as a result of the present application.

Signed _____
(Applicant) **(Date)**

Signed _____
(Head of Department) **(Date)**

Signed _____
**(Head of School,
Faculty or Hospital)** **(Date)**

Signed _____
**(Authorized official on
behalf of host institution
University or Hospital Board)** **(Date)**